

Administrative Services Committee Meeting
Douglas County, Nebraska
Tuesday, April 16, 2019

The meeting convened at 12:32 P.M. in Room 903, Omaha-Douglas Civic Center, 1819 Farnam Street, Omaha, NE. A copy of the Open Meetings Act is located on the wall near the entrance of the room. A notice of the meeting was published in the April 9, 2019, issue of *The Daily Record*. County Commissioners present at the meeting were Clare Duda, P.J. Morgan, Marc Kraft, Mary Ann Borgeson, Chris Rodgers and Mike Boyle. Others present included Patrick Bloomingdale, Diane Carlson, Joe Lorenz, Catherine Hall and Marcos San Martin, Administration; Jerry Leahy and Jeff McGill, Public Properties; David Sleeter, 911/Communications; Michael Myers, Corrections; Tim Dunning and Eric Sellers, Sheriff; Pat Herzog, Omaha Douglas Public Building Commission; Jayne Hutton, Nebraska Extension; Shane Osborn and Scott Lautenbaugh, RWH Energy; and Kim Bollow, Clerk/Comptroller. Commissioner Duda chairs the committee.

A video recording of the meeting is available on the Douglas County Website:

<http://commissioners.douglascounty-ne.gov/board-meetings/videos>.

Time markers for when each topic/item occurs during the video are in parentheses.

Introduction (0:00 to 0:55) Commissioner Duda opened the meeting.

1. Energy Audit presentation (0:55 to 17:10)

Shane Osborn, RWH Energy: provided background information of RWH Energy including a summary of services, previous clients and discussions with Sheriff Tim Dunning and former Douglas County Corrections Director, Dr. Mark Foxall. His company would like to conduct a high level assessment of the Corrections facility then offer a proposal of services.

Patrick Bloomingdale, Administration: asked Mr. Osborn to explain his services further; wants confirmation of what Mr. Leahy requests; relayed the County should offer the same assessment & proposal opportunity to competitor(s); relayed next steps.

Jerry Leahy, Public Properties: confirmed his request for RWH Energy to provide a high level analysis of the Corrections facility; confirmed that OPPD submitted a similar offer in years-past but it was denied by the Board; confirmed it's not unusual for competitor companies to offer proposals, lowest bidder is not always the chosen company, and he is especially concerned about the older side of the Corrections facility.

Commissioner Kraft: recalled a similar past situation with OPPD.

Commissioner Duda: suggested an RFP process and to give other companies the same opportunity to submit a proposal.

Commissioner Morgan: asked if the Board would have to accept the lowest bidder.

Commissioner Borgeson: supports RWH Energy to provide a proposal for both Corrections and the Health Center.

2. ***West Maple campus update***

Although this was listed second on the Agenda, it was discussed third. (30:39 to 40:00)

Mr. Leahy: provided an update on department moves into the West Maple campus.

Tim Dunning, Sheriff: provided more details of the West Maple campus.

David Sleeter, 911/Communications: relayed the complexity of system integration at the new 911 center, furniture status, utilizing a back-up location in coordination for seamless transitions.

Commissioner Duda: relayed he partook in an impressive tour.

Commissioner Kraft: asked about new technologies at the new 911 center.

Commissioner Boyle: concerned of transition timing with Mr. Sleeter leaving his position.

Commissioner Borgeson: asked about timelines and work spaces.

Mr. Leahy: relayed expected timing of 911 transition to new space and healthy staff spaces.

3. ***Discussion regarding making all County-owned properties smoke free campuses***

Although this was listed third on the Agenda, it was discussed second. (17:55 to 30:35)

Mr. Bloomingdale: relayed that this request was from the Extension campus; relayed where the current smoke-free area is located and related issues with other County-owned property; conveyed concerns with a joint-use facility; wants a map from Ms. Hutton showing her request for a designated smoking area.

Diane Carlson, Administration: clarified the one current smoke-free area.

Commissioner Boyle: relayed concerns and suggestions to not have a county-wide ban, reminded of the recent situation at Union Pacific, and that it may not be fair to ban everyone; wants approved smoking areas to be on remote areas of properties.

Commissioner Kraft: asked where the current smoking is taking place that's an issue; is in favor of all county-ground to be smoke-free; gave examples of other organizations with whom to replicate; relayed personal situations with smokers.

Jayne Hutton, Nebraska Extension: explained where the current smoking problem is located and challenges with a cigarette urn (who would maintain it).

Commissioner Duda: relayed current actions of smokers and allowed areas.

Sheriff Dunning: relayed concerns with people smoking in vehicles, unfair break time issues, and litter at the new facility.

Commissioner Borgeson: against a county-wide ban approach.

Commissioner Morgan: asked Sheriff Dunning's opinion.

Joe Lorenz, Administration: inquired about the University of Nebraska policy and how it's related to the Extension office.

4. *Other Business*

None.

The meeting adjourned at 1:11 P.M.