

## Douglas County Office/Department FY2018/19 Budget Template

**1) Brief description of Office/Department -- include mission statement if available:**

The Douglas County Election Commission administers elections within Douglas County borders by managing voter registration, selecting and equipping polling places, drafting and hiring poll workers, handling all aspects of early voting, and collecting and distributing election information and results.

Douglas County Election Commission Objective: To conduct fair and accurate elections while maintaining transparency to the public and consistently following State Statutes and best practices.

**2) Top 3 to 5 goals and objectives:**

1. Make voting accessible to all voters in Douglas County while following State Law.
2. Provide accurate information and results to all voters in Douglas County.
3. Strive towards creating the best voting experience possible for all Douglas County voters.
4. Creating and revising procedures to perform election duties as efficiently as possible.

**3) Prioritize the top three services provided by the Office/Department.**

1. Election Administration
2. Voter Registration
3. Candidate Services

**4) List the services provided by the Office/Department that have diminished in importance in recent years.**

Not applicable.

**5) Attach a copy of the Office/Department organization chart:**

See attached.

**6) Office/Department budget detail:**

	F16/17 <u>Actual</u>	F17/18 <u>Modified Budget</u>	F18/19 <u>Requested Budget</u>
Total Headcount	13	13	13
Expenses	\$2,757,801.30	\$1,707,699.34	\$1,750,000.00
Revenues	\$712,252.14	\$324,557.00	\$303,830.00

**7) Source of Office/Department funds:**

	F16/17 <u>Actual</u>	F17/18 <u>Modified Budget</u>	F18/19 <u>Requested Budget</u>
General Fund	\$712,252.14	\$389,735.00 YTD	\$303,830.00
Other Fund (specify)			
Fees			
Grants			
Other			
<b>Total Revenues</b>	<b>\$712,252.14</b>	<b>\$389,735.00 YTD</b>	<b>\$303,830.00</b>

**8) What are potential ways to increase department revenues?**

Revenue varies by year. Most revenue is set by statute.

# Election Commission Organizational Chart

