

Administrative Services Committee Meeting

Douglas County, Nebraska

Tuesday, March 28, 2017

The meeting convened at 8:00 A.M. in Room 903 of the Omaha-Douglas Civic Center, 1819 Farnam Street, Omaha, NE 68183. A copy of the Open Meetings Act is located on the wall near the entrance of the room. A notice of the meeting was published in the March 21, 2017, issue of *The Daily Record*. County Commissioners present at the meeting were Marc Kraft, Chris Rodgers, Jim Cavanaugh, Clare Duda, Mary Ann Borgeson, and P.J. Morgan. Others present at the meeting included Patrick Bloomingdale, Joe Lorenz, Diane Carlson, Catherine Hall, Marcos San Martin, and Leia Baez, Administration; Daniel Olsen and John McCormick, Omaha Fire Department; Jerry Leahy and Jeff McGill, Public Properties; Chris Jansen, Alley Poyner Macchietto Architecture; John Povondra, Carlson West Povondra Architects; Brian Kruse and Chris Carithers, Election Commission; Eric Carlson, Purchasing; John Ewing and Tim Cavanaugh, Treasurer's office; John Hubbard and Amber Michakski, Corrections; Kent Holm, Environmental Services; Whitney Shipley, Emergency Management; David Sleeter and Kyle Kramer, 911; Shawnte Passmore, KMTV; Chris Burbach, *Omaha World Herald*; Dan Esch and Constance Mierendorf, Douglas County Clerk/Comptroller's office. Jim Cavanaugh chairs the Committee.

A video recording of the meeting is available on the Douglas County Website:

<http://commissioners.douglascounty-ne.gov/board-meetings/videos>

Bond Finance Overview

- Joe Lorenz said the County closed on the Bond and the \$45 million is in a construction account at First National Bank. The closing costs have been paid as well as the first construction costs. A system has been set up with the County Clerk's office for disbursement of funds.

Update on West Campus

- Jerry Leahy presented an update on Bond construction projects (Attachment A).
- Public Properties and the architects have been meeting consistently since late November. Site investigation, programming and schematic design are all complete for the West Campus.

- The project is now in design development and is moving toward contract documents. Bidding and awards will occur in May and June and construction should begin in July.
- There is an asbestos abatement project at the West Campus. The site investigation was completed, contract documents as well as the bidding and award of the contract are complete.
- Construction has begun on the abatement project and the contractor has been on site for 2 weeks. Once that work is complete, that project will be removed from the project list.
- John Ewing said the Treasurer's office is excited about the move to the Fitzgerald Home. He has worked on the design and believes the office will be able to better meet the needs of the citizens of Douglas County. He is meeting with electricians this afternoon to look at a design that will enable all Treasurer's office patrons to participate in a queuing system that will enable them to go on-line to get in line at the Treasurer's locations.
- Jeff McGill said the Bond project at the Corrections Center has been broken into 2 phases: Phase 1 is the annex (1988) and Phase 2 is the original building (1976). The work on Phase 1 is minimal. The design development phase for Phase 1 is 98% complete. Contract documents will be published by April 12.
- Bids for Phase 1 should be received on May 3 with construction beginning 1 month later.
- The majority of the work at the Corrections Center is on Phase 2. The construction project will have to be coordinated with Corrections because of the need to work around inmates.
- Commissioner Cavanaugh said both the West Campus (Fitzgerald Home) and Corrections projects are on time and on budget.

Fire Station Alert System

- Commissioner Cavanaugh said that the Fire Station Alert System, which is a part of the Bond, will provide an updated communication system for the Omaha Fire Department (OFD) and all of the County fire stations.
- Chief Daniel Olsen said the Omaha Fire Department has been working closely with the County and specifications for the purchase of the system have been drafted and are in RFP form.
- Chief McCormick presented the Omaha Fire Department Fire Station Alerting Project (Attachment B).

- The new system will be installed in 24 current OFD stations and administration and is being coordinated with the 911 system.
- OFD responded to over 46,000 calls for service in 2016.
- There are many benefits of the new technology:
 - Ability to “stack” calls versus taking them one at a time
 - Ability to use text-to-voice for all dispatch calls
 - Technology will utilize gradual Heart-Saver Tones
 - Technology will incorporate Bunkroom Zone Selectors
- The overall benefits for citizens will be faster response times during emergencies.
- A number of Fire Station Alerting System components are requested to lower the stress of the first responders and also allow for a faster dispatch process which decreases response times.
- The proposed timeline for the project includes:
 - May 1, 2017 RFP
 - June 15, 2017 Proposals due
 - July 1, 2017 Selection
 - July 15, 2017 Implementation begins
 - December 2017 Completion
- Joe Lorenz said the cost of the Fire Station Alerting System is \$2 million.
- Commissioner Cavanaugh said the new web-based system will result in a lower response time which should save lives.

Strategic Planning

- Commissioner Cavanaugh said the Bond was a product of discussions about space utilization and Strategic Planning.
- The future space needs of the Election Commission and the Treasurer will be heard at future meetings.

The meeting adjourned at 8: 32 A. M.