

## Administrative Services Meeting Douglas County, Nebraska

Tuesday, August 19, 2014

The meeting convened at 12:06 p.m. in Room 903 of the Omaha-Douglas Civic Center, 1819 Farnam Street, Omaha, NE 68183. A copy of the Open Meetings Act is located on the wall near the entrance of the room. A notice of the meeting was published in the August 12, 2014 issue of The Daily Record. County Commissioners present at the start of the meeting were Pam Tusa, Mary Ann Borgeson, Clare Duda, and Chris Rodgers. Others present at the start of the meeting were Patrick Bloomingdale, Joe Lorenz, Catherine Hall, and Kaieva Williams of Administration; IT Coordinator Dianne Wallace; Theresia Urich of the County Attorney's office; and Dan Esch of the Clerk/Comptroller's office. Commissioner Tusa conducted the meeting.

### **1) Discussion regarding email domain name change of @DC4DC to @douglascounty-ne.gov for the District Court.**

County Commissioners Marc Kraft and Mike Boyle entered the meeting during this item. Ms. Williams left the meeting during this item. Speaking during this item were Ms. Wallace, Commissioner Rodgers, Commissioner Duda, Commissioner Borgeson, Ms. Urich, Mr. Lorenz, Commissioner Boyle, and Commissioner Kraft. Highlights from the discussion included the following:

- Ms. Wallace said the County Board passed a resolution setting @douglascounty-ne.gov as the official email domain name for all County employee email accounts.
  - Ms. Wallace said there were about 250 County employees who did not have @douglascounty-ne.gov for their email domain name.
  - Ms. Wallace said DOT.Comm made the necessary changes after the Google migration.
- Ms. Wallace said there are County employee email accounts that have a primary email address and a secondary email address tagged to those accounts.
  - Ms. Wallace said in the case of the employees who did not previously have @douglascounty-ne.gov for their email domain name, their primary email address is now @douglascounty-ne.gov, and their old email domain name is now their secondary email address.
    - i.e. [jane.doe@douglascounty-ne.gov](mailto:jane.doe@douglascounty-ne.gov) would be the primary email address, and [jane.doe@dc4dc.com](mailto:jane.doe@dc4dc.com) would be the secondary email address.
  - Ms. Wallace said if someone is trying to send an email to an employee, the employee will receive that email no matter if it is sent to their primary email address or secondary email address.
    - Ms. Wallace said when the employee sends an email, it will show that it is being sent from their @douglascounty-ne.gov domain name.
- Ms. Wallace said after the changes were made, District Court Administrator Doug Johnson said the District Court judges wanted District Court to continue to use @dc4dc.com as their primary email domain name.
  - Ms. Wallace said Mr. Johnson provided a written note from Judge Randall stating that the District Court is a part of the judicial branch of government, not county, so the judges didn't feel that the County Board's resolution applied to District Court.

- Ms. Wallace said the change in the email domain name has caused some confusion in situations where someone sends an email to a judge's or employee's @dc4dc.com domain name, but then that person receives a reply from that judge's or employee's @douglascounty-ne.gov domain name.
  - Ms. Wallace said the way Google is set up, a reply is always going to come from the primary email address, regardless if the email was sent to the secondary email address.
- Ms. Wallace said she thinks the best solution will be to make @dc4dc.com the primary email address for District Court and have @douglascounty-ne.gov as the secondary email address.
  - Ms. Wallace said there would be about 76 people that would have @dc4dc.com as their primary email domain name.
  - Commissioner Borgeson said she thinks District Court should have the same primary email address as everyone else in the County since the County provides their email accounts.
  - Commissioner Boyle said he's okay with @dc4dc.com as the primary email address as long as District Court employees and judges can still be reached through @douglascounty-ne.gov.
    - Ms. Wallace said they will be able to be reached through both email addresses.
  - Commissioner Rodgers said he doesn't think it's worth the battle and that he is fine with District Court having @dc4dc.com for their primary email address and @douglascounty-ne.gov for their secondary email address.
- Ms. Wallace left the meeting after this item.

## **2) Discussion regarding Committee Appointment process.**

County Commissioner PJ Morgan and Diane Carlson of Administration entered the meeting during this item. Ms. Urich left the meeting during this item. Speaking during the item were Ms. Hall, Commissioner Boyle, Commissioner Kraft, Commissioner Tusa, Commissioner Borgeson, Commissioner Morgan, Commissioner Duda, Mr. Lorenz, and Mr. Bloomingdale. Highlights from the discussion included the following:

- Commissioner Boyle said the Board usually just re-appoints members to committees.
  - Commissioner Boyle said he's not for term limits, but he feels it would be healthy to have new people once in a while.
  - Commissioner Boyle said he wants to see more people involved in the committees and thinks there are a lot of talented people who want to get involved in government that the County is missing out on.
- Commissioner Boyle said he would like to see a more formalized process.
  - Commissioner Borgeson said the process that has been in place involves the Commissioners receiving an e-mail notifying them that a vacancy is coming up in 90 days.
    - Commissioner Borgeson said there are no term limits and, in the past, if the current committee member wants to continue serving on that committee, then the Board has allowed that person to continue and the vacancy is a non-issue.

- Commissioner Boyle said when the person who's already serving on a committee is asked if he/she wants to continue to serve on that committee, then there is basically no end to his/her term.
  - Ms. Hall said according to the written policy of the Board, it's still considered a vacancy even if the current person wants to keep serving on the committee, so the Board would proceed in the same way as if the position was open.
- Commissioner Borgeson said she understands Commissioner Boyle's concern, but she personally has not experienced citizens banging down the doors and asking to be on committees.
  - Commissioner Borgeson said there have been times where it has been difficult to find people to serve on a committee.
    - Commissioner Duda said there are only a few of the County's committees that are desirable to citizens.
  - Commissioner Borgeson said having good people who want to keep serving on committees is a good thing.

### **3) Discussion regarding Courthouse security.**

Speaking to the item were Commissioner Tusa, Commissioner Morgan, Commissioner Boyle, Commissioner Duda, Commissioner Borgeson, Mr. Bloomingdale, Mr. Lorenz, Commissioner Kraft, and Commissioner Rodgers. Highlights from the discussion included the following:

- Commissioner Tusa said there will be another Administrative Services Committee meeting on September 23<sup>rd</sup>, and there will be more discussion on this matter at that time.
- Commissioner Morgan said he'd like to look at options for ways the County may be able to save money and bring about greater efficiency in its Courthouse security, including looking at changing statute so the Sheriff's deputies don't have to be in the courtrooms.
  - Commissioner Morgan said Nebraska state statute requires sheriff deputies in the courtroom, but that is not the case in every state.
- Commissioner Boyle said he thinks the County ought to ask the Building Commission to look at the safety of the buildings.
  - Commissioner Borgeson said if the Building Commission had it their way, every door would have a metal detector, but the cost of doing that has caused it not to happen.
    - Commissioner Borgeson said there are also some members of the public who would say that'd be reducing their access to a public building.
  - Commissioner Duda said the plan that the Building Commission has, if it's decided to go to that level of security, is to build a new entrance out on the plaza that would be staffed by at least two people certified to carry firearms, and all elevator traffic would be directed through there and all other entrances to the Civic Center would be closed.
    - Commissioner Duda said there would be an issue on how to address what to do for people who come in on nights or weekends.
  - Commissioner Boyle said it concerns him that the Commissioners' office only has one way in and out.
- Commissioner Kraft suggested traffic court being held out at the Fitzgerald Home.

- Commissioner Borgeson said she thinks if the County is given a sixth Juvenile Court judge, then that judge should be located at the Youth Center.

#### **4) Other Business**

There was no other business.

The meeting adjourned at 12:49 p.m.